

DDO

ODP--81-1223

21 September 1981

MEMORANDUM FOR: Chief, Information Management Staff, DDO

VIA : Acting Director of Data Processing^{is}

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FROM : [REDACTED]
Chief, Systems Programming Division, ODP

SUBJECT : Assistance to the Office of Development
and Engineering

1. This memo serves to document my request for approval of an allocation of a portion of the [REDACTED] maintenance contract funds to provide assistance for the Office of Development and Engineering.

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2. In mid August, OD&E requested the assistance of ODP to perform an evaluation of a classified system which has been experiencing performance problems. The analysis required certain systems knowledge which is not available in ODP, and it was ascertained that an individual in the [REDACTED] working on similar equipment for the [REDACTED] project, possessed the needed skills. The individual, [REDACTED] already possessed an Agency clearance, and was provided with Project Clearances.

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3. We determined that there existed a contract between the Agency and [REDACTED] which had unspent funds. The required tasks under this contract have been satisfied, and no additional expenditures against the contract are anticipated. Since this contract was funded by the DDO, your permission was required to allocate funds for the new requirement. Upon receipt of your verbal approval, the contract was amended to reflect an additional task covering the required consultation activities.

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4. Please accept my thanks for your assistance in this activity. By virtue of your cooperation, we were able to provide a valuable service to a highly critical project.

/s/ signed

[Redacted]

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SPD/ODP/[Redacted] (2] Sept 81)

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